

19400 Tomlinson Road
Westfield, IN 46074
(317) 867-8603

Monon Trail Elementary School PTO Meeting Minutes

May 8, 2018
6:30 pm - 7:30pm

I. Attendees:

Board Members

Sheri Faulkenberg	Becky Foster	Lori McKeown	Angelina Iturrian
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Committee Chairs

Allison Juleen (Room Parents)	Amanda Foreman/ Jessica Johnson (Box Tops)	Lisa Gilliat (Movie Nights)	Paula Ricketts (Veteran's Day, Book Fairs)
Amanda Foreman (Donuts)	(No Cook Nights)	Courtney McKinney (School Kits)	(Fundraising)
Megan Flynn (Fall Festival)	Angelina Iturrian (Homecoming Parade)	PTO Board Members (Meet the Teacher Night)	

Principal/ Staff/ Teachers

Mike Hall	Heather Darnell		
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II. Agenda Items:

A. Secretary's Report (Lori)

- I. Review of 2018 - 2019 Committees - **Goal for 2018 - 2019 is to add clubs (i.e. chess)**

B. Treasurer's Report (Angelina)

- I. Annual Cash Flow Report/ Treasury Update - **See attached.**

C. Vice President's Report (Becky)

- I. Update on Staff Appreciation Week - **Dozens of parent volunteers are making the week successful! Reviewed items for each day of the week. Will have specific guideline for room parents next year.**

D. President's Report (Sheri)

- I. Vote on Treasurer Nomination - **Andee Kettlebar is appointed as the new treasurer and will begin role on July 1, 2018.**

- II. Board Member Shadowing - ***We will start opening our PTO Board communications and meetings up to any individual that has a desire to be a future board member.***
- III. End of Year Events: (Kindy500 (cookies/ lemonade); Field Day (donations needed); Box Top Party (pizza/ ice cream); Fourth Grade Send Off (pizza/ cookies/ lemonade); School Supply Kits
- IV. Committee Networking Event (Handbooks will be distributed.)
- Meeting will be in mid to late June.

Incoming Cashflow		Outgoing Cashflow		DIFFERENCE
100 Mile Club	\$1,470.00	100 Mile Club	\$1,385.25	\$84.75
Amazon Smile	\$86.36			
Art Club	\$620.00	Art Club	\$605.00	\$15.00
Bank Fees	\$20.00	Bank Fees	\$229.29	-\$209.29
Box Tops	\$932.60	Box Tops	\$31.93	\$900.67
Charitable Donation	\$386.50			
		Child Care	\$135.00	
		Children's Museum	\$600.00	
		Disability Awareness	\$400.00	
Donuts with Grandparents	\$175.00	Donuts with Grandparents	\$1,050.00	-\$875.00
Fall Festival	\$11,979.79	Fall Festival	\$8,093.85	\$3,885.94
Field Trip Funds	\$840.00	Field Trip Funds	\$840.00	\$0.00
Garden Club*	\$2,380.00	Garden Club	\$1,207.57	\$1,172.43
		Homecoming Float	\$181.26	
Ice Cream Social	\$1,799.51	Ice Cream Social	\$1,752.97	\$46.54
Interest Earned	\$0.39			
		Insurance	\$175.00	
Kroger Rewards	\$3,741.83			
Lego Club	\$635.00	Lego Club	\$504.39	\$130.61
Library	\$7,562.87	Library	\$9,741.13	-\$2,178.26
Monon Madness	\$615.00			
Monon Moves	\$10,698.75	Monon Moves	\$2,538.00	\$8,160.75
Movie Nights	\$3,209.00	Movie Nights	\$747.13	\$2,461.87
		Office Supplies	\$59.99	
No Cook Night	\$515.10			
Principal's Fund	\$290.54	Principal's Fund	\$989.51	-\$698.97
		PTO Admin Costs	\$149.00	
		Returned Deposited Item	\$18.00	
School Kits	\$110.00	School Kits	\$136.10	-\$26.10
		Shamrock Club	\$247.23	
Snacks for Classroom Parties	\$60.00			
Spirit Shop	\$1,211.82	Spirit Shop	\$1,270.58	-\$58.76
STEM Club	\$452.70	STEM Club	\$452.70	\$0.00
		Teacher Appreciation	\$1,034.87	
		Teacher Grants 2017-2018	\$9,082.89	
		Teacher Two 2016-2017	\$300.00	
Trunk or Treat	\$35.20	Trunk or Treat	\$30.80	\$4.40
				0
				0
OTHER/MISC	\$2,229.82	OTHER/MISC	\$139.71	\$2,090.11
Total	\$50,587.78	Total	\$42,743.90	\$7,843.88

*Garden Club grant carried over funds/ multiyear (Jan 2017-May2018)

April/ May 2018 PTO Report

Incoming Cashflow		Outgoing Cashflow			Current Account Balance	
Tag	Total	Tag	Total	Difference		
Donuts with Grandparents	\$175.00	Donuts with Grandparents	\$1,050.00	-\$875.00	MTES PTO Main Account	\$16,622.88
Library	\$5,072.06	Library	\$3,184.92	\$1,887.14	Principal's Fund	\$379.55
Movie Nights	\$695.00	Movie Nights	\$50.00	\$645.00	Library/ Maker Space	\$3,139.84
Box Tops	\$482.40	Insurance	\$175.00			
Kroger Rewards	\$939.78	Lego Club	\$504.39			
Monon Moves	\$100.00	Principal Fund	\$589.75			
No Cook Night	\$54.93	Teacher Appreciation	\$218.74			
Spirit Shop	\$28.00	Teacher Grants 2017-2018	\$1,418.89			
100 Mile Club	\$10.00	Garden Club	\$230.89			
Total	\$7,557.17	Total	\$7,422.58	\$134.59		