

# Monon Trail Elementary School PTO Meeting

Date: Sept. 30<sup>th</sup>, 2021 Time: 6:15pm Location: Multi-Purpose room

Number of Attendees: 8

President	Vice President	Secretary	Treasurer
Corey Miller	Ashley Buhl	Sarah Aaron	Liz Duvall
Corrie Weir	Kristen Gater (NP)	Nicole Laughrey (NP)	

Board Members:

Principal	Vice Principal	Counselor
Dana Dietz	Hether Darnell	Stacey Kraus (NP)

Staff:

Agenda Items:

**A. New Board Introductions:**

**B. PTO Definition:** We are a parent led organization with the task of raising funds to support student, teacher and staff needs as well as build community for all Monon Families.

- a. We want to hear from parents
- b. We also meet with teachers once a month and meet with Dana on a regular basis.

**C. Front Office Staff Introductions**

- a. Teacher movement and staff new hires: WELCOME NEW STAFF!
- b. Lunch/Recess volunteers
  - i. Volunteers are needed to help monitor students in the cafeteria during lunch hours, this is **not** an opportunity to have lunch with your student but rather to help with opening food items, etc
  - ii. Recess volunteers needed to help monitor kids on the playground
  - iii. SafeVisitor needed to volunteer
- c. School Safety presentation (Hether Darnell)
  - i. SafeVisitor- is needed for anyone who goes beyond the front office; volunteers, chaperones.etc
    1. The cost is \$12.95 for 3 years
  - ii. Safety Drills- drills are practiced during the school day, communication about all drills will be sent to parents (Lock down, weather drills)
  - iii. Level of Security
    1. Normal daily activity
    2. Normal activity with no outside time
    3. Shelter in place
    4. Alice Lock down
  - iv. Alice Training
    1. Alert, Lockdown, Inform, Counter and Evacuate
  - v. Classroom Doors-
    1. In a "normal" school year, classroom doors are to remain locked, because of covid doors are to remain opened but in locked position.
  - vi. Safety Audits/fire
    1. Police department perform audits on the safety measuring being used at MTES
  - vii. WPD substations
  - viii. School Safety Specialist- WWS admins are all safety specialist

**D. PTO Provided/Providing so far this year**

- a. Teacher gift of \$250 to each teacher in the form of a check- money must be used in the classroom
- b. Welcomed back students on Back-to-School night with DJ & popsicles
- c. Teacher appreciation with treats, drinks & individual apple crumb pies from Becky the Bakerster
  - i. Teacher appreciation is provided each month to recognize our teachers
- d. Birdie's Miniature golf (PTO got 10% of golf sales for that day 9/28)
- e. Clubs-Sign language and Science; Spots are still available for sign language club
- f. Fall festival- Friday Oct 29<sup>th</sup> 6-8pm
  - i. Outside event
  - ii. Need volunteers to be on committee
- g. Recess party- Thursday Nov. 4<sup>th</sup>
  - i. We are moving the classroom parties outside during recess so volunteers can be present.
  - ii. Need volunteers to help run games/activities
- h. No Cook Night
  - i. September's no cook night at Papa Johns earned \$194 for the school!!
  - ii. Liz Duvall and Lisa Gilliatt are working on future no cook nights
  - iii. More volunteers are welcomed
- i. Read-a-thon (more info to come)
- j. Silent auction
  - i. Place bids online
  - ii. Need committee members/Volunteers
    - 1. Get items to be donated
    - 2. Collect donated items
    - 3. Arrange items/take pictures and upload online

**E. Fundraising Opportunities**

- a. Liz to speak to budget
  - i. Latest report
    - 1. Income \$2,021.70
    - 2. Expenses \$3,216.62 (majority of this amount was checks to the teachers)
- b. Can donate on the PTO website, Scrip, Kroger Rewards, Amazon Smile, Box Tops
  - i. Scrip- purchase gift cards and a % goes back to the school
    - 1. School code: D6721BF685773
- c. Corporate Sponsors-currently looking for sponsors; are you a business owner, know anyone?

**F. Committees/Volunteers:** sign up sheets were available, please reach out to PTO if interested in volunteering

- a. Fall festival: set-up, run booths, food, tear down
- b. Recess party (must have safe visitor pass)
- c. Silent Auction
- d. No Cook Night
  - i. October is Quack Daddy Donuts

**G. Questions ?**